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| **BUSINESS REPORTS**  H7E1 04/EX/03  FORM NO: H7E1 04/EX/03/FRM-02 | |
| **1. Candidate Name:** M.A. Methmika Perera | **2. Report No:** 01 |
| **3. Title of the Report:** Stock Report | |
| **4. KPI Name:** Inventory Levels | |
| Screen Shot of the Report (assessor should confirm proper function of the Report)  C:\Users\Madura Asela\Desktop\jasper1.jpg | |
| *Description of the KPI (50 words):*  *Description of the Report (100 words):*  *This report is generated just after an employee is registered. It is used as a document to be put inside their personal profile. This document contains the basic data of that specific employee.  (150 words)* | |